ADP Resource Year End Client Training 2017

Is this training right for you?

Year End training covers the tools you need to close out payroll for 2017 and ensure a hassle-free transition to 2017. The training sessions are essential for newer clients and new administrative contacts. In addition, important legislative updates will be provided in the training, which is invaluable information for all.

Topics covered in the training

- Year End Processing tools and resources
- How to verify employee and company information to ensure accurate W-2's
- How to process 2017 adjustments, bonus payrolls, and recording of taxable fringe benefits
- How to prepare for 2018
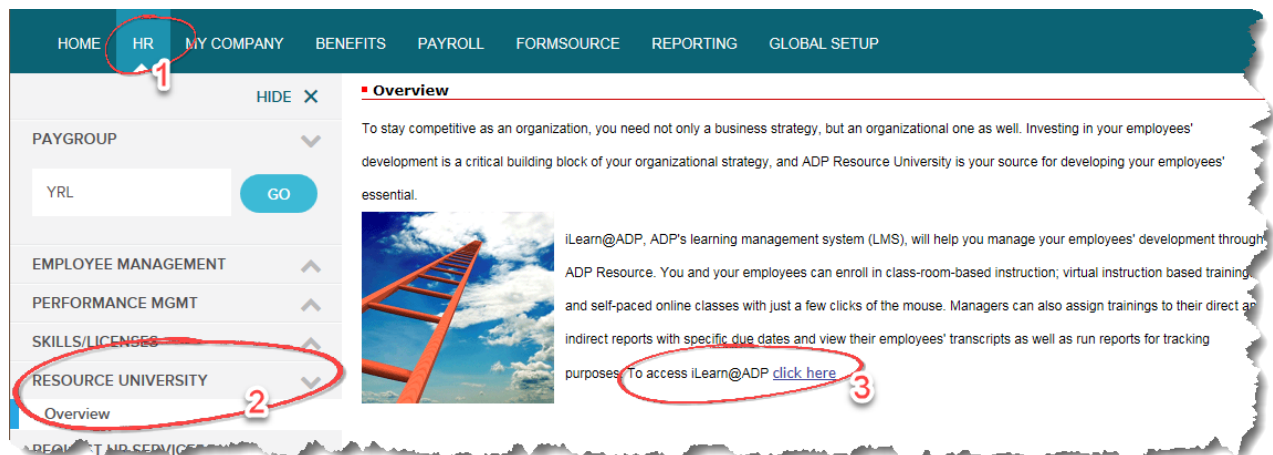- Tools and resources to help with ACA

Webinar Dates and Times

Register for My ADP Resource year-end 2017 training sessions via iLearn@ADP.
We are offering several one hour sessions to meet your busy schedule.

November 16:	2:00 pm – 3:00 pm EDT	December 04:	11:00 am – 12:00 pm EDT
November 20:	2:00 pm – 3:00 pm EDT	December 07:	2:00 pm – 3:00 pm EDT
December 01:	2:00 pm – 3:00 pm EDT	December 11:	2:00 pm – 3:00 pm EDT

In addition, online self-paced modules will also be available for those that want to further review and/or cannot make any of the below scheduled events. Please contact your HR Business Partner or training team via email at learningsupport@adp.com if you require any assistance.

To register for your Year End 2017 training session go to www.myadpresource.com and complete the following steps:
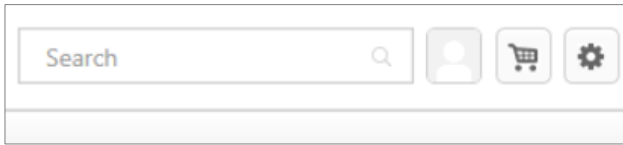
1. From the HR tab, expand the Resource University section
2. Click on Overview
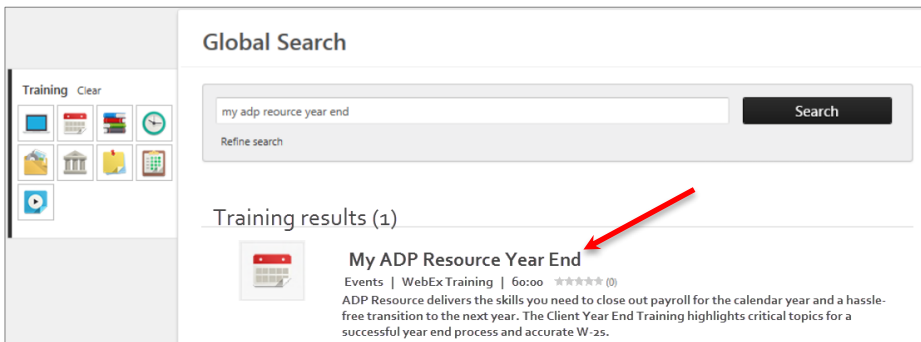3. Select "Click Here" hyperlink to access iLearn@adp

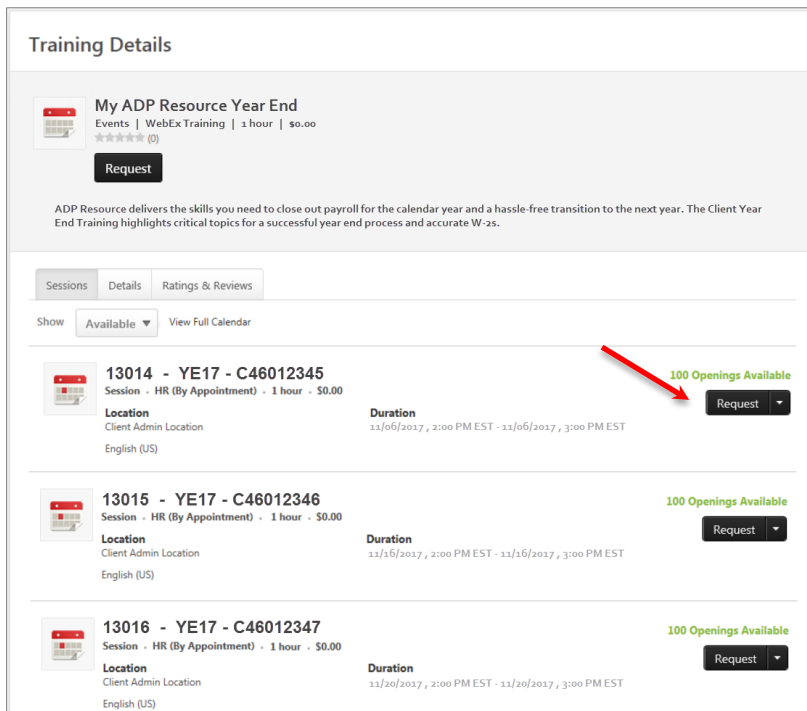# ADP Resource Year End Client Training 2017

Updated: September 2017

4. From iLearn@ADP Search Field (top right) and enter "My ADP Resource Year End"

5. Click on Course Title

6. Scroll through dates/times and click on Request to self-register

7. You will receive a confirmation email with a link to join the training

For further assistance please contact your ADP HR Business Partner
or contact us via email at learningsupport@adp.com.